

Monica Walden

From: Leslie Brosnan <lbrosnan@co.titus.tx.us>
Sent: Thursday, May 25, 2023 8:41 AM
To: 'Monica Walden'
Subject: Agenda for Commissioners Court

Good morning Monica,

I would like to be put on the agenda for the next Commissioners Court to request approval to move funds to hire a part time employee starting in July 2023. Please let me know if you need more information for the agenda.

Thank you,

Leslie Brosnan

Titus County Clerk
Titus County, Texas
903-577-6796 X8256



Monica Walden

From: Barbara Shurbet <bshurbet@co.titus.tx.us>
Sent: Tuesday, May 30, 2023 4:05 PM
To: 'Kent Cooper'; 'Leslie Brosnan'; 'Monica Walden'
Subject: Possible Item for June 12 Commissioners' Court - Part-Time Employee for County Clerk's Office

Hello Judge Cooper, Leslie and Monica: Leslie mentioned this need during the budget workshop last week. She stated that she needed for this position to be filled by July 1. If that is something that she intends to pursue, then we will need commissioners to approve it on June 12, please.

My understanding is that this position would be for 29 or less hours per week for 13 weeks. I don't know what rate Leslie is considering. The applicable benefits will also need to be included in the total cost at approximately 8%.

Thank you!

Monica Walden

From: Leslie Brosnan <lbrosnan@co.titus.tx.us>
Sent: Tuesday, May 30, 2023 4:26 PM
To: 'Barbara Shurbet'; 'Kent Cooper'; 'Monica Walden'
Subject: RE: Possible Item for June 12 Commissioners' Court - Part-Time Employee for County Clerk's Office

Barbara,

Thank you. I had emailed Monica to be put on the next one so that I can hopefully get people in and interviewed before I leave on the 19th for Conference. I do appreciate you making sure all the details were included.

- 1) It will be 29 or less hours for 13 weeks. I would like the rate of pay for just this time frame to be \$14 an hour.
- 2) I had requested the other amount for next year's budget.

Thank you again!

Leslie

From: Barbara Shurbet [mailto:bshurbet@co.titus.tx.us]
Sent: Tuesday, May 30, 2023 4:05 PM
To: 'Kent Cooper' <kcooper@co.titus.tx.us>; 'Leslie Brosnan' <lbrosnan@co.titus.tx.us>; 'Monica Walden' <mwalden@co.titus.tx.us>
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Monica Walden

From: Barbara Shurbet <bshurbet@co.titus.tx.us>
Sent: Wednesday, May 31, 2023 4:14 PM
To: 'Leslie Brosnan'; 'Kent Cooper'; 'Monica Walden'
Subject: RE: Possible Item for June 12 Commissioners' Court - Part-Time Employee for County Clerk's Office

Hello Leslie: At \$ 14 per hour plus benefits, the total cost for 29 hours for 13 weeks is \$ 6,335.

Thank you!

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